



2020-2021 Elementary Fees, Payment Options, and Registration

Elementary Tuition \$10,400 plus Application Fee

Application and Registration Processing*

Application Fee	\$200 (new to Westside Montessori Academy students only)
Annual Registration Fee	\$1,000

***non-refundable fees**

Tuition Payment Options

Option 1: Paid by July 1 st , 2020	Full Tuition \$8950 (discounted rate)
Option 2: July 1 st , 2020 October 1 st , 2020 March 1 st , 2021	Term Instalments \$3133.33 \$3133.33 \$3133.33

Additional Fees

Due August 1 st , 2020	\$450 for Supplies and Field Trip Fee
-----------------------------------	---------------------------------------

Fees Details:

New Applicant Fee:	\$200 Application Fee (non-refundable).
Registration:	Upon acceptance to Westside Montessori Academy, your child will be committed to the school year once the following have been received: <ol style="list-style-type: none"> 1. A signed <i>Elementary Parent Agreement Form</i> 2. Registration Fee of \$1,000 (non-refundable) 3. Post-dated cheques or TUIO Pre-Authorized Debit for the remainder of the tuition fee for the school year.
Payment Options:	There are 2 options for payment of tuition fees. In Full or Term Instalments. Full tuition payments made by July 1 st , 2020 are given a discounted rate.
Additional Fees:	\$450 Supplies and Field trips fee. This fee covers classroom consumables, plus admittance and school bus/transportation costs for 3 field trips during the school year.
Withdrawal:	Please refer to our <i>Elementary Tuition Commitment and Withdrawal Policy</i> for detailed information.
Siblings:	If you have more than one child attending Westside Montessori Academy, you will receive a 5% discount on your 2 nd and any subsequent tuition fees.
Non-Resident Fees:	If your child is classed as a non-resident in BC, there is an additional \$3,500 fee per year, per child.



Elementary Tuition Commitment and Withdrawal Policy 2020-2021

If you enroll your child in our Elementary (Kindergarten to Grade 7) program for the 2020-2021 school year, please be aware of your legal and binding financial commitment to Westside Montessori Academy Society.

It is as follows:

Once a signed *Elementary Parent Agreement* has been submitted and the \$1,000 Registration Fee has been paid, your child is registered with Westside Montessori Academy for the school year. The child is expected to attend, through to the end of the school year, and the family is expected to pay the tuition for the year the *Elementary Parent Agreement* was signed, and the \$1,000 Registration Fee was paid for.

Westside Montessori Academy Elementary School Withdrawals

Written notice of intention to withdraw a student from the school is required to be submitted by the parent(s)/guardian(s) to the Westside Montessori Academy Board of Directors and to the Head of School. Verbal notice will not be accepted.

The following financial conditions apply upon voluntary withdrawal from Westside Montessori Academy:

Withdrawal Before September 1 st 2020	Withdrawal Before January 1 st 2021	Withdrawal After January 1 st 2021
50% of Total Annual Tuition is Due	75% of Total Annual Tuition is Due	100% of Total Annual Tuition is Due

Westside Montessori Academy and its Board of Directors make staffing and program decisions for each upcoming school year based on projected revenue and expenses based on the registrations that have been made. Commitments for salaries, leases and maintenance fees are on an annual basis and the absence or withdrawal of a student does not reduce operating expenses.

Westside Montessori Academy Society is a non-profit society and will take the necessary legal steps to recover any losses incurred by non-payment of any fees owed.

Any additional fees that Westside Montessori Academy Society incurs in the process to recover losses by non-payment of any fees owed will become the responsibility of the signee(s) on the Parent Agreement Form. These fees include, but are not limited to, collection agency fees, and legal fees including court and lawyer fees.

Additional fees to note:

Late Payment Fee

All payment deadlines must be met in order to avoid a late payment penalty. A 3% monthly fee will apply.

Non-Sufficient Funds Fee (NSF)

To cover the time, bank charges, and other costs associated with processing, a fee of \$30 will apply to all returned cheques or failed direct deposits.